COUNTY LEVEL IMPLEMENTATION PLAN (CLIP)

COUNTY	**HUNTERDON**
SCHEDULED "GO LIVE" DATE	12/16/05
SUPERINTENDENT OF ELECTIONS	N/A
BOARD OF ELECTIONS	Dick Lynch
COUNTY CLERK	Dorothy Tirpok
BUSINESS TRANSITION TEAM CONTACT	Kathy Manning
CLIP REVISION # AND DATE	1: 9/15/05

Activity	Planned Start Date	Planned Finish Date	Status
DATA CONVERSION			
Initial Data Pull			
Retrieve data from county (Initial)	4/11/05	4/28/05	C
Deliver exception reports to county (Initial)	5/12/05	5/12/05	C
Data cleansed by county staff (Initial)	5/12/05	6/1/05	C
Initial data pull complete	6/1/05	6/1/05	C
Interim Data Pull			
Retrieve data from county (Interim)	9/26/05	9/26/05	
Deliver exception reports to county (Interim)	10/17/05	10/17/05	
Data cleansed by county staff (Interim)	10/18/05	10/31/05	
Interim data pull complete	10/31/05	10/31/05	
Final Data Pull			
Retrieve data from county (Final)	12/6/05	12/6/05	
Convert to Production, "Go Live"	12/7/05	12/16/05	
Deliver audit/control and exception reports to county (Final)	12/16/05	12/16/05	
HARDWARE / SOFTWARE / NETWORK			
Requirements Definition			
Complete site survey with county (H/W, etc.)	4/1/05	5/10/05	C
Confirm hardware requirements with county	6/1/05	7/8/05	C
Installation			
County support of T1 line installation	9/6/05	9/16/05	
County support of county server installation	10/3/05	10/7/05	
County support of workstations, scanners, & printers installation	**TBD**	**TBD**	
TRAINING			
Track 1 - Basic Computer Skills			
Complete assessment survey with county (T1)	5/19/05	6/10/05	C
Confirm training locations with county (T1)	7/26/05	8/5/05	C
Conduct roster planning for county staff (T1)	9/8/05	9/22/05	I
Attend / Complete Training (T1)	10/6/05	10/6/05	
Track 2 - ElectioNET^{TM} Functional			
Confirm training locations with county (T2)	7/26/05	8/5/05	C
Conduct roster planning for county staff (T2)	11/8/05	11/22/05	
Attend System Admin Training (Sys Admins only)	10/19/05	10/19/05	
Attend / Complete Training (T2)	12/5/05	12/7/05	
BUSINESS TRANSITION (BT)			
BT on-site visit	6/30/05	6/30/05	C
"Go Live" On-Site Support	12/16/05	12/16/05	
COMMENTS	H/W counts sent wk of 6/13 by M. Sibenik.		
TRAINING INFO TRACK 1	# Attendees: 2 Location: Somerset County Training Room		
TRAINING INFO TRACK 2	# Attendees: 9 Location: Somerset County Training Room		

Status:
I = In Progress   C = Complete